



**MEETING: COPPULL PARISH COUNCIL
WEDNESDAY 9 OCTOBER 2024 AT 7.00 PM
SPRINGFIELD PARK LEISURE CENTRE**

Members of Coppull Parish Council are hereby **SUMMONED** to attend the Annual Meeting of the Parish Council
Members of the public are invited to attend and are extremely welcome

IN ATTENDANCE – Councillors Michael Atherton, Marjorie Parkinson, Phil Armstrong, Julia Berry, Neil Coggins, Chris Kay, Sheila Makin, Ken McCrea, Lynne Moores, Thomas Robinson, Paul Taylor and Sue Edwards, Clerk

- 1. APOLOGIES FOR ABSENCE** – Janette Colecliffe (unwell), Matthew Crook (another commitment) Maggie Peel-Impey (unwell) - **RESOLVED:** All absences accepted.
- 2. DECLARATIONS OF INTEREST – DISCLOSURE OF PERSONAL / PREJUDICIAL INTERESTS** (Members of the Parish Council are reminded of their responsibility to declare any personal or prejudicial interest in respect of matters contained in this agenda in accordance with the provision of the Local Government Act 2000) and withdraw from the meeting whilst the item is discussed – **None.**

2.1 DECLARATION OF INTEREST FORM – it is each Councillors' responsibility to ensure that this form is up to date and to declare any interests at meetings.

- Cllr. Coggins declared an interest in item 10.1 – Planning.

2.2 DECLARATION OF GIFTS – None.

- 3. AMENDMENT/APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING DATED 11 SEPTEMBER 2024** (emailed/distributed to Parish Councillors)

PROPOSED: Councillor L. Moores

SECONDED: Councillor P. Armstrong

RESOLVED: That the minutes of the above meeting be approved as a correct record.

SUSPEND STANDING ORDERS (20 minutes in total allowed for the following 4 items or 4 minutes per person)

- 4. POLICE REPORT** – No official report. <https://www.police.uk/your-area/lancashire-constabulary/coppull>. Below are the most commonly reported crimes during August 2024:

- 07 Anti-social behaviour – 2 more than last month
- 13 Violence and sexual offences – 2 more than last month
- 02 Possession of weapons
- 01 Burglary
- Crime level overview percentage for August was 6.3%, July was 5.3%, June was 8.7%, May was 8.3%, April was 10.3%

The Chairman proposed that item 7 be discussed prior to items 5 & 6 – agreed.

7. ITEMS INTRODUCED BY MEMBERS OF THE PUBLIC – The Secretary of the Neighbourhood Plan Group attended the meeting to answer any questions relating to the plan, in order to get it adopted by the Parish Council and then sent for screening to Chorley Council. The plan has been prepared and produced by volunteers and a consultant who has over 200 successful Neighbourhood Plans to his credit, with input from the Parish Council and Chorley Council. Members thanked the Secretary and Steering Group for getting the plan to this stage. A decision to be made when Standing Orders have been reimposed.

5. & 6. COUNTY COUNCILLOR'S & DISTRICT COUNCILLOR'S REPORT – Cllr Berry reported on the following:

- Miller Homes Development off Darlington Street and Grange Drive development - there is a lot of pressure on local residents and the school with large lorries waiting for the Miller Homes site to open to gain access. Lorries are going into Grange Drive and the drivers are completely unaware where to go, having not been informed by the developers of the correct way. A meeting has been arranged with both site managers tomorrow in regard to the safety of pedestrians and residents. An enforcement letter has been sent to both sites as they have not been adhering to the rules.

In regard to the public footpaths at the Grange which had been temporarily closed for six months, LCC are to ask the Secretary of State for a closure for a further 15-18 months.

- Anerobic Digester – Cllr Berry is a member of the planning committee, so can only provide information and not show any judgement. LCC will answer any queries. Unfortunately, Cllr Moores could not attend the recent meeting at Adlington Town Council. This is to be discussed further under item 10.4.
- Re-lining of roundabouts, junctions and zebra crossings. This has not yet happened due to bad weather and resources. However, it remains a road safety issue.
- Local plan – Coppull mining history – residents should get a look in for any remedial work needed due to mines causing damage, etc. The Coal Authority has a recovery plan.
- Police – Coppull is apparently doing well in regard to anti-social behaviour at the present time, but vandalism in the home is being highlighted. Work is taking place with the Crime Commissioner to see what early interventions can be made. Security marking on bicycles and people's property has been asked for. Work with bike safety is being undertaken in schools.

REIMPOSE STANDING ORDERS

8. GENERAL MANAGEMENT/FINANCE

- 8.1 Conclusion of Audit 2023-24, including Sections 1, 2 and 3 of the AGAR (emailed to Parish Councillors). There were no matters raised on Section 3 of the Auditors Report.
- 8.2 Accounts for July, August, September 2024 and half yearly budget check (emailed to Parish Councillors). There were no concerns over this period and the budget is on plan.

- 8.3 Payments made and to be made September/October (emailed to Parish Councillors). This information will be put within the minutes. The minutes are put on the website once they have been approved by the Parish Council.
- 8.4 Neighbourhood Plan – Screening version prior to submitting to Chorley Council (emailed to Parish Councillors – Approval required from the Parish Council).
RESOLVED: The Parish Council was unanimous in approving the plan and congratulated everyone involved in getting this plan to completion.
- 8.5 Five year plan – (CUFC) – request for drainage on Tansley Play area to be included (football area). The land to be assessed and discussed again at the next meeting. It was stated that Miller Homes may be giving grants for community use. Although the plan has not been officially adopted, the following items have now been completed:
- Additional funding for completion of the Neighbourhood Plan
 - Repairs to the Leisure Centre roof/gutters, survey and valuation completed
 - A new boiler for the centre and updated LED lighting in the sports hall
 - Repairs to all three play areas (repairs are ongoing)
 - CCTV for the Leisure Centre has been booked in with the supplier
- 8.6 New Village Hall update (KMc) and consideration of caretaker appointment. The hall is still not finished, despite numerous attempts to get the builder to complete the remainder of the work. There appears to be a fault on the alarm and Cllr McCrea was called out at the weekend to turn it off. The electrician has been asked to investigate this. A discussion took place on who should be key holders and appointing a caretaker. It was agreed that this needed to be discussed in more detail before any decision is made.
- A quote had been received for tarmac on the front of the hall and white lining for parking. Cllr Coggins to check whether this type of material meets planning regulations prior to a decision being made.
- 8.7 Play Areas – update (MA). The items brought up in the report by ROSPA and Chorley Council’s reports are being looked into and repairs made as necessary. This matter is ongoing. Cllr Parkinson reported that signage stating no dogs allowed is required urgently for the parks, as people are taking their dogs into the children’s play areas. Some of the previous signs have been damaged.
- 8.8 Leisure Centre update (MA). The new lighting has been fitted and also a new boiler. Other matters from the surveyors report will be looked at and repairs implemented when possible.
- 8.9 Allotments update - Legionnaires testing for the toilet and wash hand facility. It would appear that just a risk assessment would be adequate if the tanks are not used for collecting water and a hose pipe is not used. Otherwise, checks will have to be made twice yearly. **RESOLVED:** That the tanks be removed as soon as possible, they have not been used for some time and the Allotments Committee to be asked if they can do without using the hose pipe from the water stand pipe.
- 8.10 Remembrance Day. This will take place on Sunday 10 November, the time to yet be formalised. **RESOLVED:** That the Village Kitchen be asked if they could provide catering and a quote to be requested.
- 8.11 Christmas Lights, Switch-on (Friday 29 November) and Snowman Festival

Saturday and Sunday (30 and 31 November) update. **RESOLVED:** That the time for the switch on would be 7.30 pm, to give everyone a chance to get home from work. The Clerk to liaise with Mary who is organising the festival in conjunction with the Parish Council.

- 8.12 Consideration of named polo shirts for councillors and volunteer helpers for identity purposes whilst working on playgrounds, etc. **RESOLVED:** These were not felt necessary, as risk assessments should be undertaken for anyone working out in the community, who should be wearing high viz-waiscoats or jackets with the Parish Council's name on.

9. DECISIONS MADE UNDER THE CLERK'S DELEGATED AUTHORITY (in conjunction with the Chair and Vice-Chair)

- Wessex Medical – replacement pads for the Leisure Centre and children's pads for defibs - £474.00
- Keiron Dickinson – labour charges and materials for driveway next to Village Hall and labour for new fence - £1680.00
- Graham Hughes – fitting new ramp, etc., to Byron Crescent play area - £160.00

The Parish Council **RATIFIED** the above expenditure.

10. PLANNING (NC) Cllr Coggins declared an interest in the application below.

10.1 Applications:

- App.No. 24/00827/FULHH – 14 Poplar Drive – First floor front extension above existing garage. The Parish Council to remain **NEUTRAL**.

10.2 **To consider** any planning applications received after publication of this agenda for which a response is required prior to the next meeting. None.

10.3 Decisions:

- App.No. 24/00721/PDE - 12 Chapel Lane – Notification of a proposed single storey rear extension – **prior approval not required**.
- Land 53m West of Belvedere, 31 Darlington Street – conditions discharged and minor non material amendment **accepted**.
- App No. 24/00601/FULHH -21 Poplar Drive – First floor front extension over existing garage – **GRANTED**

10.4 LCC App.No. LCC/2024/0023 – Land adjacent to Wigan Lane, Heath Charnock, Adlington, - the erection of an Anaerobic Digester Unit with associated infrastructure – Objection to this from Chorley Council – Adlington Town Council wishing to form a joint sub-committee (emailed to Parish Councillors). **RESOLVED:** That Councillors Neil Coggins and Lynne Moore would represent the Parish Council on the joint sub-committee.

11. HIGHWAYS – None.

12. CORRESPONDENCE / ITEMS FOR DECISION

12.1 LCC - Better Working between LCC and Parish/Town Councils (emailed to Parish Councillors). **RESOLVED:** That the Charter be ratified.

- 12.2 Chorley Council – Polling place review (emailed to Parish Councillors). Councillors and members of the public can put comments on <https://chorley.gov.uk/elections-voting/polling-district-review>
- 12.3 Lancashire Association of Local Councils – Chorley Area Committee meeting on Monday 4 November at 7pm (emailed to Parish Councillors). **RESOLVED:** Councillor Moores and the Clerk to attend this meeting.

13. ITEMS FOR INFORMATION / FUTURE DISCUSSION

- 13.1 Mill Lane – still receiving emails re traffic/speed on Mill Lane. Cllr Berry will contact the resident concerned.
- 13.2 All four primary schools are still having problems with parking and road safety.
- 13.3 Triangle of land off Kimberley Street/Mill Street. No improvements have yet been made. A letter needs to be sent to LCC in regard to this and also Mill Lane going towards the Mill. To obtain more details and bring back to the next meeting.

The Chairman closed the meeting at 8.25 pm.

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Councillor Michael Atherton
Chairman